



Analytical and Biochemical Services Request Form

Please complete this form and submit with your sample(s), safety data, and payment information.

By sending samples in accordance with this form, the submitter agrees that Curia Indiana, LLC shall perform the services set forth herein and further agrees that the work conducted is governed by Curia DDA standard terms and conditions ([Curia DDA Terms and Conditions](#)) unless an agreement for the provision of services, such as a master services agreement, is in place between the parties, in which case that agreement governs these services. No other terms or conditions, such as those found on purchase orders, apply.

Shipping Date: _____ Company: _____

Name of Submitter: _____ Address: _____

E-mail: _____

Purchase Order: _____
(P.O. or payment info is required to begin testing. Invoice will be sent to Accounts Payable of submitting company unless otherwise specified.)

Other Billing Info: _____ Phone: _____

Number of Samples: _____ Compound Name: _____
(If necessary for data analysis, please provide structure.)

Curia Quote/Proposal No.: _____

Storage and Handling Information:

Curia reviews all available safety information prior to starting projects.

Storage Conditions:

- Ambient
- Refrigerator
- Std. Freezer
- 80 °C Freezer
- Light sensitive

Special Handling:

- Normal (OEL $\geq 1 \mu\text{g}/\text{m}^3$)
- High Potency (OEL $< 1 \mu\text{g}/\text{m}^3$; surcharge may apply)
- Controlled Substance (DEA Schedules I-V; 25% surcharge)

Molecule Type:

- Small molecule organic
- Peptide
- Protein
- Oligonucleotide
- Inorganic
- Other
- Contains element heavier than chlorine?

Refrigerated or frozen sample: How long may it be kept at ambient conditions during sample prep and analysis (default is 8 hours)? _____

Other safety/handling information: _____

Analytical and Biochemical Services Request: (see page 2)

Please indicate purpose of analyses General Information FDA Submission Lot Release *

* Lot release often requires a validated, product-specific method. Please contact Curia for further information.

Has Curia previously analyzed this compound? Yes No Should this data be compared with previous Curia data? Yes No

If yes, please include the report number(s) and/or sample ID(s) to be used for comparison. An hourly charge will be incurred for this service.

Comments: _____

Report and Priority Options: Please confirm availability of turnaround times with Curia before sending samples.

<input type="checkbox"/> Interpretative (includes hourly charge for data interpretation)	<input type="checkbox"/> Non-interpretative (not available for techniques where interpretation is needed)
<input type="checkbox"/> Standard turnaround (7-10 business days for most techniques. Contact Curia for details.)	<input type="checkbox"/> Standard turnaround (5 business days for most techniques. Contact Curia for details.)
<input type="checkbox"/> Rush Service for XRPD, IR, Raman, TGA, DSC, or microscopy (50% surcharge ; results via e-mail in 3 business days; report within 5 business days)	<input type="checkbox"/> Rush Service for XRPD, IR, Raman, TGA, DSC, or microscopy (50% surcharge ; results via e-mail in 3 business days; non-interpretative report within 4 business days)
<input type="checkbox"/> Urgent Service for XRPD, IR, Raman, TGA, DSC, or microscopy (100% surcharge ; results via e-mail by next business day; report within 4 business days)	<input type="checkbox"/> Urgent Service for XRPD, IR, Raman, TGA, DSC, or microscopy (100% surcharge ; results via e-mail by next business day; non-interpretative report within 3 business days)

NOTE: For expedited service for other techniques, contact Curia for availability, price, and turnaround time.

Should Curia send your signed final report via e-mail (PDF)?

Yes No

An electronically signed PDF report will be provided via e-mail or CD if email is not requested.

(E-mail address if different than submitter)

Sample Shipping:

Sample Receiving
Curia Indiana, LLC
3065 Kent Avenue
West Lafayette, IN 47906-1076

Phone: 765-463-0112 or 800-375-2179

Fax: 765-463-4722

E-mail: wlf_info@curiaglobal.com

Curia Indiana accepts sample deliveries Monday through Friday, except holidays, from 8:00 AM until 4:00 PM (Eastern). To deliver a sample at an alternative time, please call and arrange in advance.

Sample Disposition:

- DESTROY SAMPLE(s) no less than 30 days after completion of project. DEFAULT option, if no other instructions provided.
- RETURN SAMPLE(s) by FedEx Ground at no additional cost (non-hazardous materials, ambient conditions only). Provide address if different than provided above. Returned samples are not suitable for human consumption.

Payment: Invoicing will occur upon completion of report and is to be paid according to the Agreement terms.

